



AFTERCARE APPLICATION FORM 2021 – HALF DAY

1. PARTICULARS OF LEARNER

Surname:	Preferred Name:
Name:	Date of birth:
Grade: (2021)	Class Teacher:

2. PARTICULARS OF PARENTS / GUARDIANS

2.1 FATHER:

Surname:	Name:
Address:	E-Mail:
	Occupation:
	Cell No:
Work Tel. No.:	Home Tel. No.:

2.2 MOTHER:

Surname:	Name:
Address:	E-Mail:
	Occupation:
	Cell No:
Work Tel. No.:	Home Tel. No.:

3. INFORMATION REGARDING LEARNER:

Family Doctor :	Tel number:
Medical Aid & Member Number :	
Medication :	
Allergies :	

4. ALTERNATIVE CONTACT IN THE CASE OF AN EMERGENCY:

Surname:	Name:
Cell No.:	Home Tel. No.:

5. MARITAL STATUS (IF DIVORCED)

Paarl Boys' Primary School Aftercare is committed to act in the best interest of the learner with regard to every situation which affects the child. In the instance where parents are divorced/re-married, please furnish the following.

5.1 Parent with custody and guardianship as stipulated in the court order:

.....

5.2 Arrangements with regard to fetching, weekends, etc. which Paarl Boys' Primary School Aftercare should be aware of:

.....

6. GENERAL INDEMNITY

I, the undersigned parent/legal guardian of mentioned learner, understand and accept that my child attends Paarl Boys' Primary School Aftercare at own risk and I undertake on behalf of myself, my executor and my child to indemnify Paarl Boys' Primary School, their personnel and the Governing Body, acquit and exempt them from all responsibility in relation to any or all claims of any nature which may occur with regard to the loss or damage of property or personal injury which may occur while attending Paarl Boys' Primary School Aftercare and walking to and from sport activities.

7. FEES AND PAYMENT OPTIONS:

Half Day Tariff : 13:00 – 15:00 : R8 145.00 – R740.45 per month x 11 months from January – November.

All options include a meal.

7.1 Only the Full Day Tariff includes school holidays. The Aftercare will be open from Monday to Friday, 07:30 – 17:30 during the school holidays.

7.2 The school holiday calendar for 2021 is as follows:

1 – 12 Feb 2021 (10 days)

26 Apr - 30 Apr 2021 (4 days)

12 Jul – 23 Jul 2021 (10 days)

4 Oct – 8 Oct 2021 (5 days)

17 Dec – 22 Dec 2021 (4 days)

All parents who make use of the holiday service must complete the holiday survey for each holiday.

The learner will not be permitted to attend Aftercare during the school holidays if this survey is not completed and submitted.

A learner registered for holiday service that do not attend, will pay a R30 per day penalty.

7.3 An Administration Fee of R1 000.00 will be charged for cancellation and re-instatement within the same year.

7.4 Aftercare Fees are payable upfront and must be paid by the 7th of each month. If fees are not received, the Aftercare service will be terminated by the 15th of that month. No payments will be accepted at Aftercare. All Aftercare account related queries can be sent to **Leana Viljoen** at lviljoen@paarlboysp.co.za.

7.5 Money received by the school will first be allocated to bring monthly School fees of the Learner up to date before it will be accepted as Aftercare Fees.

7.6 Cancellation of Aftercare requires one month's paid notice, in writing, addressed to **Leana Viljoen** at lviljoen@paarlboysp.co.za.

7.7 Payment Options :

7.7.1 Upfront payment of annual fees on or before 28 February 2021.

School Banking Details:

Paarl Boys' Primary School

FNB

Paarl Branch

Universal code: 250-655

Account number: 62729474685

Reference: son's name, surname & grade followed by AC for Aftercare Fees

OR

7.7.2 Equal monthly payments via debit order over 11 months: 1 January – 1 November 2021.
Monthly instalments are only payable via debit order.

No monthly EFT's will be accepted.

Debit order payments for School and Aftercare Fees can be combined on one debit order form.

7.8 Person liable for the account:

Mr / Mrs

(It is the duty of the parent who enrolled the learner to see that the above mentioned person will settle the account otherwise you will be liable to pay the account.)

We/I acknowledge that we/I understand the meaning of clause 6 and 7.8 and the other conditions above and accept it as such.

SIGNED at _____ on this _____ day of _____ 20____, in the presence of the undersigned witnesses.

1. _____
Parent / Guardian

2. _____
Witness

SIGNED at _____ on this _____ day of _____ 20_____.

(for and on behalf of the Governing Body)



AFTERCARE 2021 HALF DAY OPTION

NAME: _____

GR. _____

The following conditions are applicable upon your child's admission to and attendance of Paarl Boys' Primary School Aftercare.

1. **AFTER CARE**

The hours are from 13:00 to 15:00 and it is the duty of parents to adhere to these hours. Fines will be imposed after 15:00 – R30 for every 10min after 15:00. Should parents not adhere to this requirement; the Aftercare service will be cancelled.

2. **COLLECTING CHILDREN**

No child is allowed to leave the grounds without authorisation. It is the parent/guardian's responsibility to notify the Aftercare of a learner's extra mural activity programme and any alternative collection arrangements. These notifications must be submitted in writing to the Head of the Aftercare: eneethling@paarlboysp.co.za.

3. **BEHAVIOUR**

It is expected of all learners to act in such a manner at all times as to enable the Aftercare to function in an orderly manner for all the learners. Should a learner not adhere to the rules of Paarl Boys' Primary School Aftercare, disciplinary measures will be followed and the service will be cancelled.

4. **MISBEHAVIOUR**

The following examples of misconduct are unacceptable and will lead to punishment and/or disciplinary steps.

- 4.1 Learners may not undermine the authority of the supervisors / staff.
- 4.2 Learners have to adhere to the Aftercare rules at all times.
- 4.3 Learners may not leave the grounds without authorisation or special permission.
- 4.4 Learners are not allowed to damage or destroy the property of the Aftercare and no vandalism will be tolerated.
- 4.5 Learners may not injure, assault or otherwise insult other learners.
- 4.6 Learners may not damage the property of other learners.
- 4.7 Learners may not swear, use abusive language or show obscene signs.
- 4.8 Learners are not allowed to litter or place other refuse on the grounds or outside the building.
- 4.9 Learners may not act in a dishonest manner.
- 4.10 Learners may not do anything to impede the orderly functioning of the Aftercare.

5. **CODE OF CONDUCT**

One of the following measures could be applied in the event of a pupil demonstrating certain unacceptable behaviour:

- Verbal reprimand.
- Written warning.
- Temporary separation from other children.
- Inform parents of misbehaviour.

6. **DISCIPLINARY MEASURES**

The following procedure will take place in the event of serious misbehaviour, defiant conduct and/or repeated transgressions.

- 6.1 The supervisor responsible for the discipline will attend to the problem and together with the child, try and find a solution to the problem. The parents will be informed of the misbehaviour.
- 6.2 If the problem still persists, a meeting will take place with the parents.
- 6.3 In the case of gross misconduct, the Aftercare service will be terminated.

7. **GENERAL**

- 7.1 Paarl Boys' Primary School Aftercare only reacts on written instructions and only in exceptional cases on telephonic instructions from the parent with custody and guardianship over the learner.
- 7.2 Personal belongings are each learner's responsibility.
- 7.3 All clothes and bags must be clearly marked.
- 7.4 Learners must be signed out by the person collecting them.
- 7.5 An Aftercare Application Form must be completed each year.

I hereby accept all the conditions applicable to the attendance of my child at the Aftercare and I undertake to pay the fees as indicated.

SIGNED AT _____ ON _____

SIGNATURE: PARENT / GUARDIAN

DATE